



Vendor Prospectus

2025 Suncoast Pulmonary Symposium

May 7 – 9, 2025

Sunseeker Resort

Charlotte Harbor, FL

Meeting Profile

Exhibitor Set-Up:

Weds., May 7 | 2:00 – 5:00 pm

Exhibiting Hours:

Wednesday, May 7:

Vendor Reception

5:00 – 7:00 pm

Thursday, May 8:

Breakfast with Exhibitors

7:00 – 8:00 am

Break with Exhibitors

10:10 – 10:40 am

Suncoast Celebration Evening Mixer

7:00 – 10:00 pm

Friday, May 9:

Breakfast with Exhibitors

7:00 – 8:00 am

Break with Exhibitors

10:00 – 10:20 am

Break with Exhibitors

2:05 – 2:30 pm

Exhibitor Sponsorships*

FSRC Exhibitor Booth

\$900

Includes 8' x 8' exhibit space, 6' exhibit table draped, 2 exhibitor registrations, company listing in the program with hyperlink to company website, post on FSRC social media pages with link to company website, attendee list after the meeting

Suncoast Celebration Sponsor

\$5,000

Includes company logo in the program with hyperlink to company website, listing on the FSRC website and social media with hyperlink to company website, special sign recognition, and five minutes for remarks at the event. Event includes a DJ as well as appetizers/hors d'ouerves.

Snack Break Sponsor

\$1,500

Includes company listing in the program with hyperlink to company website, special sign recognition as a sponsor

Coffee Sponsor

\$1,000

Includes company listing in the program with hyperlink to company website, special sign recognition as a sponsor

Continental Breakfast Sponsor

\$2,500

Includes exhibit space, half page advertisement in the digital program, company logo in the program with hyperlink to company website, listing on the FSRC website and social media with hyperlink to company website, special sign recognition, and five minutes for remarks after breakfast

Sunseeker Resort

5500 Sunseeker Way, Charlotte Harbor, FL 33980

Room Rate: \$259++ | *Room block closes April 8, 2025*

[CLICK HERE](#) to reserve your room today!

**All Sponsorship requests and marketing materials must be received by April 17, 2025 for sign recognition and publication in the program.*

**Any representatives beyond the number included in your sponsorship level will incur an additional fee of \$250.*

Please read the following contract carefully. Initial where indicated to verify that you have read and understood each item. Please sign at the bottom to accept the contract and the terms stated therein. You must return the completed **exhibitor contract** (3 pages total), **online application**, and registration fee to confirm your booth.

EXHIBIT HOURS**Initial:**

The Exhibit Hall will open at **5:00 pm** on **Wednesday, May 7, 2025** and at **7:00 am** on **Thursday and Friday**. Refreshment breaks are scheduled at regular intervals. The exhibits will close at **2:30 pm** on **Friday, May 9, 2025**. Please make plans to keep your exhibit booth in place until such time.

DISMANTLING TIME**Initial:**

Booths shall be dismantled on **Friday, May 9, 2025** immediately after closing. Please do not dismantle your booth prior to this time. We reserve the right to withhold the list of meeting attendees to any company that removes their exhibit booth prior to **2:00 pm on Friday**. This decision will be at the discretion of the FSRC and will be based on when the booth was dismantled and the number of complaints received from attendees. Exhibits must be removed from the exhibit hall by **4:00 pm on Friday, May 9, 2025**.

EXHIBITOR REGISTRATION**Initial:**

Registration for exhibitors will begin at **2:00 pm on Wednesday, May 7, 2025** at the FSRC Registration Desk. Each representative of the exhibiting firm will receive an identifying badge. Exhibits must be in place by **5:00 pm on Wednesday**.

CLEANING SERVICES**Initial:**

The hotel will clean all aisles of the Exhibit Hall each evening. Cleaning and maintenance workers employed by the hotel are specifically instructed not to touch property of exhibiting companies.

PROMOTION**Initial:**

The FSRC will feature the logo of each exhibiting company in the digital program and on signage so long as it is received electronically by **April 17, 2025**. Announcements concerning the importance of the exhibits will be made on a continual basis during education sessions at the Suncoast Pulmonary Symposium, and specific times to visit exhibits are scheduled in the program. All meals and refreshment breaks will be scheduled in the exhibit area.

SHIPPING YOUR EXHIBIT**Initial:**

If you plan to ship your exhibit, please contact the Sunseeker Resort. Please note: If you ship materials directly to the hotel, they will charge a storage and handling fee per box.

DECORATING SERVICES**Initial:**

Each booth comes with a standard 6' exhibit table, drape, and a chair. Additional tables will incur an extra charge of 50% of the sponsorship amount (standard and premium booths). The exhibit hall is carpeted.

ELECTRICAL SERVICES**Initial:**

All requests for electricity must go directly through the hotel.

LOSS OR DAMAGES**Initial:**

The hotel and the FSRC cannot guarantee against loss or damage and will assume no liability for damages nor guarantee the exhibitor against loss of any kind. The exhibitor understands and agrees to be responsible for damages that may occur as a result of the exhibitor's use of the facility.

SPACE ASSIGNMENT**Initial:**

The FSRC reserves the right to assign booth spaces. Space is assigned on a first-come, first served basis and exhibits are processed in the order they are received. You must complete the online or paper application and agree to the terms prior to booth assignment. Please note that applications will not be processed until completed in full.

PAYMENT**Initial:**

Payment is due once an exhibitor contract has been submitted and accepted. Your exhibitor registration fee must be received prior to **April 17, 2025** to guarantee your exhibit booth. If your payment has not been received by **April 17, 2025** we reserve the right to cancel your contract and will offer the available exhibit space to companies on the waiting list. Checks should be made payable to the FSRC and mailed to
Florida Society for Respiratory Care, ATTN: Mary Landry, 2700 Cumberland Pkwy, Suite #150, Atlanta, GA 30339

CANCELLATION**Initial:**

If for any reason you must cancel your contract, you must provide notice in writing to the FSRC. You will receive written notification when we receive your cancellation. However, if the cancelled space cannot be reassigned, you will be responsible for the exhibitor registration fee. If the fee has been paid, no refund will be made. If the booth can be reassigned, a full refund will be made.

MISCELLANEOUS INFORMATION**Initial:**

You are responsible for providing each of your representatives with a copy of the signed contract and exhibitor summary sheet. Any questions answered in the exhibitor summary sheet or contract that are received by the FSRC will be directed to you by the FSRC staff.

STANDARDS FOR EXHIBITING**Initial:**

1. Exhibitor displays must not obstruct the view of neighboring exhibitors and must not exceed the height of the eight-foot backdrop. Please remember that the booth size is 8x8 when planning your display. If your exhibit blocks the view of your neighbor's booth, you will be asked to remove the display.
2. Drugs, chemicals or similar preparations used in the treatment of disease or medical publications that contain advertisements of such drugs, which do not conform to the rules of the Council on Clinical Pharmacology and Therapeutics of the American Medical Association, cannot be exhibited.
3. Sound devices above conversation level will not be permitted in any booth.
4. Representatives staffing the booth must remain inside the booth area. At no time can solicitation be made in the aisles or from any area outside of the booth space. Please be sure that you have staff available to work the booth during ALL exhibit hours.
5. Distribution of literature, samples, etc. in the Exhibit Hall by firms who are not participating in the exhibit are prohibited. Evidence of violation of this rule should be reported immediately to a member of the FSRC staff.
6. Unethical conduct or infraction of rules on the part of the exhibitor, a representative, or both will subject the exhibitor or his representative to dismissal from the Exhibit Hall, in which event it is understood that no refund will be made by the FSRC.
7. Arrangements for exhibits may neither influence planning nor interfere with the presentation of the educational activity.
8. Exhibits cannot be a condition of the provision of commercial support for CME activities.
9. Commercial/promotional materials may not be displayed or distributed in the same room immediately before, during, or immediately after the CME activity.
10. Representatives of commercial supporters and exhibitors may attend the CME activity if they wish, but must not engage in sales activity in the room where the educational activity is held.
11. ONCE AN EXHIBITOR APPLICATION HAS BEEN SUBMITTED AND ACCEPTED, PAYMENT IS DUE AND NO REFUND WILL BE MADE. SUBLETTING WILL NOT BE PERMITTED. If for any reason you must cancel your contract, you must provide notice in writing to the FSRC. You will receive written notification when we receive your cancellation. However, per this contract, if the cancelled space cannot be reassigned, you will be responsible for the exhibitor registration fee. If the fee has been paid, no refund will be made. If the booth can be reassigned, a full refund will be made.

It is expressly understood that in purchasing and using space in the Exhibit Hall, the exhibitor agrees to abide by all rules and regulations; moreover, that the FSRC, in accepting the application for space, agrees to furnish ordinary facilities and services as enumerated in this Contract.

By signing below, I affirm that I have **read and understood** all information contained within the exhibitor contract and application. I agree to abide by all rules, regulations and standards. I understand that by violating any of the above rules, regulations, or standards I will be asked to leave the meeting without benefit of a refund. I also understand that if I cancel after my application has been accepted, I am responsible for the registration fee and will only receive a refund if the space can be reassigned.

SIGNATURE _____ DATE: _____

PRINTED NAME: _____

COMPANY NAME: _____

Please return completed exhibitor contracts to treasurer@fsrc.org.

To complete your registration, please [CLICK HERE](#) to fill out the online application and remit payment. An invoice will be generated upon completion of the application.

Checks may be mailed to: Florida Society for Respiratory Care
ATTN: Mary Landry
2700 Cumberland Pkwy, Suite #150
Atlanta, GA 30339